

UC DAVIS

WELCOME TO



GRADUATE STUDENT **ORIENTATION**

UC DAVIS

UC DAVIS GRADUATE STUDIES PRESENTS



GRADUATE STUDENT **ORIENTATION**

#UCDAVISGSO

FINANCIAL SUPPORT

AGENDA



- Introductions
- Financial Systems
- Cost
- Types of Funding
 - Internal Fellowships
 - External Fellowships
 - Academic Appointments
 - Student Loans
- Tax Teaser
- Reminders
- Questions (visit us outside during the resource fair at lunchtime)

TYPES OF SUPPORT



FELLOWSHIPS



**ACADEMIC
APPOINTMENTS**

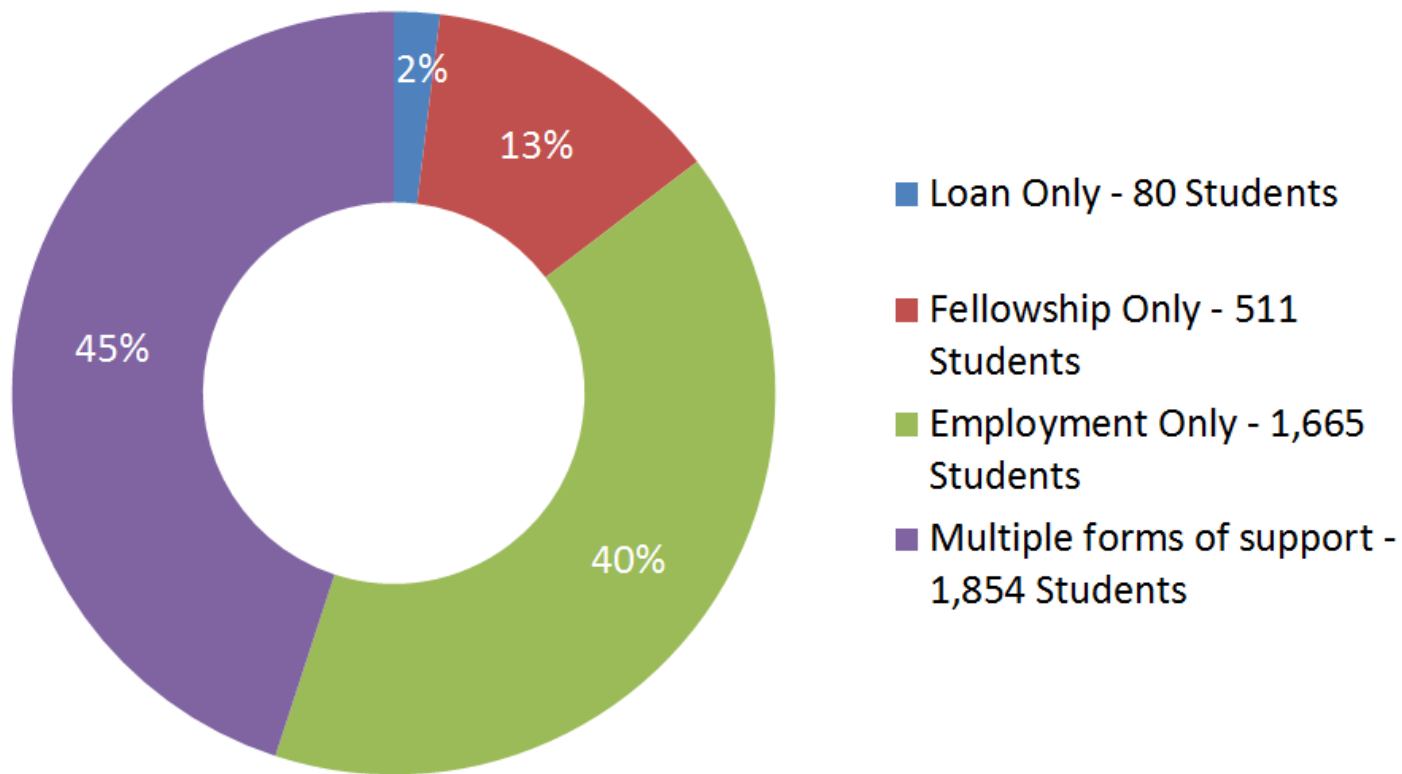


**STUDENT
LOANS**



**PERSONAL
RESOURCES**

Distribution of Graduate Student Support Types - 2017-18



FINANCIAL SUPPORT UNIT

UC Davis Graduate Studies

Responsibilities

- Assist with the entire fellowship process from:
 - Finding & applying for fellowships
 - Post award administration
- We oversee the process of awarding fellowships
- Provides training & support for the program staff

Student Support team

- Steven Albrecht – Director
- Lisa Finnegan – Graduate Student Support Specialist
- Maria Garcia – External Fellowship Adviser
- Amineh Helalian – External Fellowship Adviser
- Ruth Lee - Internal Fellowship Adviser
- Heidi West - Internal Fellowship Adviser

OTHER UC DAVIS DEPARTMENTS

Your Graduate Program

Your Graduate Program Academic Advisors and Program Coordinators should be your first contact point for any funding questions you may have.

Hiring Departments (Graduate & Undergraduate Departments)

Are responsible for hiring you for all academic appointments and processing all of the associated payroll paperwork (including payroll direct deposit)

Student Accounting

Collects your payments and disburse your stipends and refunds that are paid through Banner (fellowship stipends for non-US Citizens paid via payroll).

Located in Dutton Hall, 2nd floor.

OTHER UC DAVIS DEPARTMENTS

[Payroll Services](#)

Students with academic appointments (job) or international students receiving fellowship stipend; your paycheck or stipend is processed through the payroll department. If you have direct deposit, your check or notice is delivered to your home department.

[Financial Aid Office](#)

Responsible for administering and processing your financial aid including loans and work study employment - located in Dutton Hall, first floor.

[Registrar's Office](#)

- [CA Residency for Tuition Purposes](#)
- [Class Schedule and Registration Guide](#)

[Services for International Students and Scholars](#)

Assists international students, scholars and UC Davis departments with visa and immigration issues. SISS also provides orientation, assistance, information, and referral to international students regarding financial, personal, cultural, and academic concerns.

APPLICATIONS AND SYSTEMS

Student Information System (SISWEB):

- Schedule Builder
- Print your unofficial academic record
- Change your address
- View your student financial account – can see current balance at any time
- View your financial aid (loan) status
- **Enter your Social Security Number**
 - Go to “Personal Information”, and click the “Report SSN” link
 - If you are a Nonresident Alien student (on a F1 or J1 Visa), more information about Social Security Number requirements may be found [on the SISS website](#).

APPLICATIONS AND SYSTEMS

MyBill

- Check your student account balance
- Make payments
- Store your payment methods
- Set up your parents and/or other persons to view and/or pay your bill online
- Payment instructions can be found [on the Cashier and Payment Solutions website](#).
- Students are responsible for viewing the most up-to-date status of their student account via the Recent Account Activity screen on MyBill and/or SISWEB

APPLICATIONS AND SYSTEMS

Payments made to students, through Banner and Payroll, are eligible for [direct deposit service](#). No paper statements, all notification via email.



Welcome to UC Davis Online Direct Deposit

Employee Reimbursement and Student Refunds

Sign in to Direct Deposit [HERE](#)

Employee Payroll Earnings

Sign in to AYSO [HERE](#)

CALENDAR

- [Published payment due date](#) for fall 2018-19 tuition and fees is September 15th
- Academic graduate students will never be dropped from current-term classes due to an outstanding account balance.
- For Graduate Students: If your fall term account balance is not paid by the 8th week of the quarter (**November 15th**):
 - \$110 late fee will be charged
 - You will be dropped from winter classes, or if you haven't registered, a hold will be placed on winter enrollment

TUITION AND FEES

2018-19 Graduate CA resident Tuition & Fees

- Total = **\$17,920.36**
- We have held graduate Tuition and the Student Services Fee to a 3.1% increase since 2011-12 (\$12,192 to \$12,570)

2018-19 Graduate Nonresident Tuition & Fees

- \$17,920.36 Tuition & Fees
- \$15,102.00 Nonresident Supplemental Tuition (NRST)
- We have not increased graduate NRST since 2004-05
- Total = **\$33,022.36**

Student Fee and Tuition Overviews – Descriptions and Uses:

- [Graduate Student Tuition and Fee Fact Sheet](#)
- [Student Fee and Tuition Overview](#)

TYPES OF SUPPORT



FELLOWSHIPS



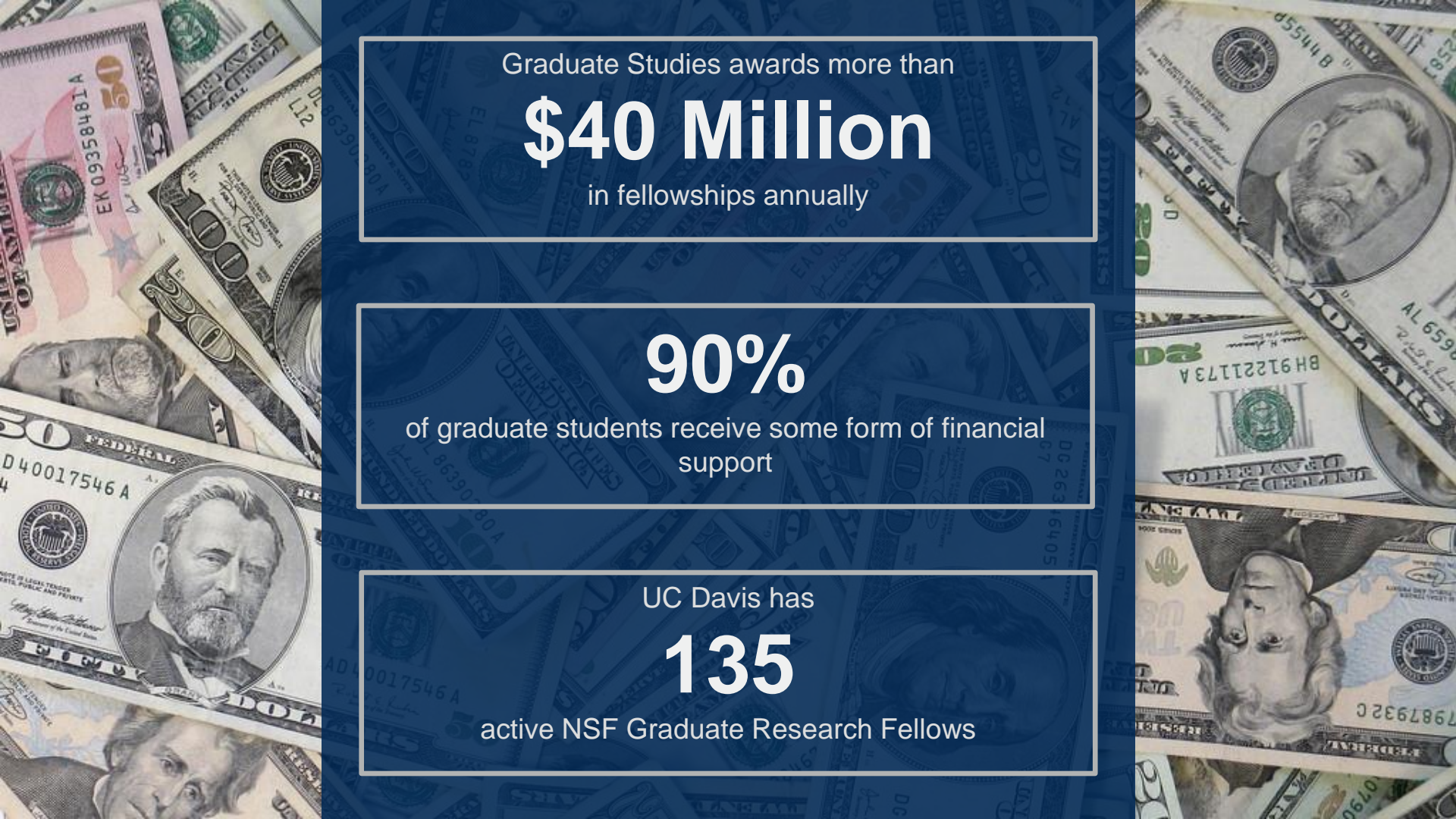
**ACADEMIC
APPOINTMENTS**



**STUDENT
LOANS**



**PERSONAL
RESOURCES**

The background of the entire slide is a collage of various US dollar bills, including \$50, \$100, and \$200 denominations, featuring portraits of historical figures like Benjamin Franklin and Andrew Jackson. The bills are layered and slightly tilted, creating a textured, financial theme.

Graduate Studies awards more than

\$40 Million

in fellowships annually

90%

of graduate students receive some form of financial support

UC Davis has

135

active NSF Graduate Research Fellows

FELLOWSHIIPS

Free money!

- Can be paid as stipend (living allowance paid directly to student)
- Tuition & Fees paid on your behalf
- Research, travel or any combination of these.
- The value can be from \$500 (e.g., a travel award) to \$50,000/year
- Can be a one-time payment, a 1-yr, 3-yr or even 5-6 yrs of support.

Fellowships often target different periods of your academic career, i.e., there are fellowships that you can apply for at the beginning of your graduate career, there are pre-dissertation, and dissertation research fellowships, and postdoc awards.

The majority are "merit based" (GPA/GRE scores/letters of reference) and there are also "need-based" (e.g. the federal criteria for financial need based on the FAFSA). There are a myriad of other eligibility factors listed in the application instructions (residency, discipline).

FELLOWSHIIPS

Timing

- Must look for funding every year at least a year in advance
- Many application deadlines are in the fall for the next academic year (fall 2018 application deadline to receive funding for the school year starting in fall 2019)
- Offers often made in Feb, March, April
- Expectation: Applying for external funding should be an integral part of your Individual Development Plan

LETTERS OF REFERENCE

- **Network and Build Relationships with faculty**
 - Research experience beyond courses
- **Ask, “Can you write me a strong, positive, detailed, letter of reference for a fellowship?”**
 - Give them the opportunity to decline
- **Confirm deadline for obtaining reference letters.**
 - Ask at least a month in advance!
 - Provide them with a CV, draft proposal, personal statements, etc.
- **Reference letters may need to be sent directly from mentors (electronic submission).**
 - Reminder or “thank you note” near the due date
 - Confirm they were submitted and received

FELLOWSHIP ESSAYS

- All different. Answer the stated question or instructions
- Well expressed essays that demonstrate your motivation, creativity and insight
- A realistic research plan with specific aims and methods that targets a significant problem and is backed by the literature/previous findings
- The judging process is subjective. Reviewers read through hundreds of applications as quickly as possible
 - engage the reader with a unique story
 - demonstrate application of knowledge & skills
 - write clearly, concisely, and specifically
 - avoid jargon; avoid acronyms; use active voice
 - have consistent format and adhere to guidelines for content, outline or length
 - essays should be free of typos and grammatical errors
- Have peers unfamiliar with your work read for clarity
- Allow ample time for peer/tutor review & feedback on early drafts. Revise, revise, revise...

REGULATIONS

For Receiving Fellowships

- Must report changes in major, program, below minimum GPA, reduction in enrollment units, additional funding, or multiple Tuition & Fee awards (GSR or TA remission), etc.
- Must be enrolled in, and maintain, 12 units each quarter
- Not eligible for fellowships if on PELP (Planned Educational Leave Program) or Filing Fee status (non-registered status when in the last stages of your degree)
- In order to be paid a fellowship, graduate students must have an eligible citizenship status (US Citizen, Permanent Resident, F1 or J1 Visa, California AB 540). Fellowship offers made to students without an eligible citizenship status will be void.
- Minimum GPA of 3.0 (on a 4.0 scale) and maintain satisfactory academic progress
- May not be able to accept multiple offers concurrently

TUITION & FEE FELLOWSHIPS

- Tuition and fee fellowships may include only those [University and campus fees](#) that are required of all students.
- Miscellaneous fees such as those for PELP, Filing Fee, advancement to candidacy, course materials, SISS services, library charges, health center charges, late fees, the \$150 Document Fee, etc. may not be paid on behalf of students as a fee fellowship. Miscellaneous fees are wholly the responsibility of the student.
- If your Tuition & Fee and/or NRST charges are reduced, your award or remission must also be reduced. You cannot receive a refund for a Tuition & Fee or NRST fellowship over-award. This most commonly happens when students opt-out of UC SHIP after the Tuition & Fee payment has posted.

INTERNAL FELLOWSHIPS

Internal Fellowships are funds controlled by UC Davis.

Departmental Fellowships

- Managed by individual graduate departments and groups for their own students
- Graduate Program Fellowship Allocation (GPFA)
 - Fellowship funds allocated to the Graduate Programs
 - Processed by your Graduate Program Coordinator (return award letters to your program)

Campus Internal Fellowship Competition *(Restricted Endowments)*

- Managed by the Office of Graduate Studies
- Donor gifts that fund fellowships targeted to specific student populations
- Travel Awards (for later in your academic career)

ANNUAL INTERNAL FELLOWSHIP COMPETITION

\$6.6 million awarded in 2017-18

- 68 [fellowship opportunities](#) awarded to 325 students
- 11 open to nonresident alien students

Deadlines

- January 15th: Fellowship applications from continuing students through our online application form.
 - Best if letters of reference are also submitted by January 15th. You can register recommenders before you submit the application.
- February 05th: Graduate Programs forward nominations for continuing students to Graduate Studies
- March: Graduate Studies begins emailing offer letters to students; copies are sent to graduate programs.
- If you did not win: Because we award fellowships through October (due to funding timing), you will not receive notification that you did not win.

MISCELLANEOUS FUNDING

UC Davis Student Parent Child Care Funding Program

Student Parent Child Care Funding has two sources:

1. Community Based Care Grant (CBCG): (for undergraduate, graduate, and professional students)
2. Graduate Student Child Care Grant (GSCCG): (for graduate and professional students only)
 - Provides funding per quarter for child care expense

EXTERNAL FUNDING SOURCES



National Institutes
of Health



EXTERNAL FELLOWSHIPS

What We Do



- Assist graduate students and postdoctoral scholars find, apply, and manage external awards
- [Maria J. Garcia](#) for College of Agricultural & Environmental Sciences, College of Engineering, School of Medicine, and School of Veterinary Medicine.
- [Amineh Helalian](#) for College of Letters & Sciences, College of Biological Sciences, School of Nursing, School of Education, and NSF GRFP
- Central inbox: externalfellowships@ucdavis.edu
- Motto: Ask questions early, ask questions often

EXTERNAL FELLOWSHIPS

Resources

The External Fellowship Team can connect you to resources for:

- [Search engines](#)
- [GradPathways](#)
 - [Writing & Publishing](#)
 - [Professionalism & Ethics](#)
- [Approaching deadlines](#)



EXTERNAL FELLOWSHIPS

Why and when should I apply?



Why: Professional development, skill development, freedom to pursue own research

- Apply for funding throughout your grad career

When: Apply one year in advance

- Funding opportunities are available for every stage

EXTERNAL FELLOWSHIPS

Matching Commitment Program

- [Our matching program](#) provides supplemental funding for prestigious fellowships that don't fully fund Tuition & Fees and/or NRST
- Over \$1.1 million paid in 2017-18



TYPES OF SUPPORT



FELLOWSHIPS



**ACADEMIC
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ACADEMIC APPOINTMENTS

Academic Appointment = Student Employment

- Managed by the Hiring Department (Grad or Undergrad)
- Appointment time (also called FTE or Full Time Equivalent)
 - A full-time employee is 100% and a half-time employee = 50% FTE (20 hours/week).
 - Max student appointment is generally 50%
 - [Academic appointment salary scales](#)

Minimum qualifications for being employed are:

- Full-time, registered, graduate student (12 units)
- 3.00 GPA (on a 4.0 point scale)
- Student must be in good academic standing
- Maximum Length of Service restrictions = 18 quarters for teaching titles and 21 quarters for research titles
- Must satisfactorily perform the duties of the job

ACADEMIC APPOINTMENTS

GSR = Graduate Student Researcher

- A Graduate Student Researcher is a graduate student who performs research related to the student's degree program in an academic department or research unit under the direction of a faculty member or authorized Principal Investigator.
- First paycheck is November 01st (always a month in arrears).
- Usually includes [tuition and fee remission](#) and NRST remission as a benefit of employment.
- GSR salaries usually follow a compensation plan and have multiple salary steps depending on the employee's level of experience and education. E.g. bachelors degree, < 1 year grad study, without extensive applicable work experience = you start at salary step 1. If you've completed your dissertation research then you could be salary step 7-10.
- For example, gross monthly pay at lowest salary step, working 25% time, is around \$839. (50% time at highest step, X, is \$3,289 per month)
- To obtain research jobs, the best way to start is to inquire within your own graduate group or department.

ACADEMIC APPOINTMENTS

TA = Teaching Assistant

- Employed by department to assist with tasks related to teaching undergraduates.
- Represented by a union. Other teaching appointments are Associate_In, Tutor, and Reader.
- Usually includes partial [tuition and fee remission](#).
- First paycheck is November 01st (always a month in arrears).
- Students appointed to the title Teaching Assistant receive a monthly salary related to the percentage of appointment time, e.g. gross monthly pay working 25% time (10 hrs/wk) is \$1,147.
- Each department has its own applications for Teaching Assistant positions, which you should fill out annually if you are interested in a TA position.

TUITION AND FEE

Remission Summary

Remission for **CA Residents** 2018-19:

	Quarter	Tuition & Fees		Health	NRST	Amount Student Pays
GSR:	Fall & Winter	\$4,471.63	+	\$1,501.83	\$0.00	\$0.00
	Spring	\$4,471.61	+	\$1,501.83	\$0.00	\$0.00
Teaching Appt:	Fall & Winter	\$4,190.00	+	\$1,501.83	\$0.00	\$281.63
	Spring	\$4,190.00	+	\$1,501.83	\$0.00	\$281.61

TUITION AND FEE

Remission Summary

Remission for **non-CA residents** 2018-19:

	Quarter	Tuition & Fees		Health	NRST	Amount Student Pays
GSR:	Fall & Winter	\$4,471.63	+	\$1,501.83	\$5,034.00	\$0.00
	Spring	\$4,471.61	+	\$1,501.83	\$5,034.00	\$0.00
Teaching Appt:	Fall & Winter	\$4,190.00	+	\$1,501.83	\$136.00	\$281.63 + 4,898 = 5,179.63
	Spring	\$4,190.00	+	\$1,501.53	\$136.00	\$281.61 + 4,898 = 5,179.61

TYPES OF SUPPORT



FELLOWSHIPS



**ACADEMIC
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FINANCIAL AID

Loans are managed by the [Financial Aid and Scholarships Office](#)

- The Financial Aid Office Window is open in Dutton Hall from 10 a.m. to 2 p.m., Monday-Friday. However, we have extended hours from 9 a.m. to 4:00 p.m. for the first two weeks of the Fall 2018 quarter.
- If you have questions for Financial Aid, we are committed to returning inquiries within a 24-48 hour time frame. You may contact us at (530) 752-9246 or the [Financial Aid website](#).

FINANCIAL AID

You must complete the [Free Application for Federal Student Aid \(FAFSA\)](#) every year.

[California Dream Act Application](#)

- The application to determine your financial need to determine your eligibility for educational loans.
- You will receive a Student Aid Report (SAR) that provides you with an Expected Family Contribution (EFC).

[MyAwards](#)

- Continuing or new students with a valid Student Aid Report (SAR) will be able to view your UC Davis aid package and requirements using MyAwards.

FINANCIAL AID

Loans

- Loans via UC Davis are available to US Citizens & Permanent Residents
- **Loans are available to meet, but not exceed, the Graduate Student Budget.**
- Students may apply for loans throughout each academic year
- Graduate students are eligible for Direct Unsubsidized, Graduate Plus, or Alternative loans which will need to be repaid.
- First-time borrowers of federal loans must complete Entrance Loan Counseling and complete a Master Promissory Note (MPN), before money will be released.

Emergency, Short-Term, and Assistant Loans

- If you are experiencing a temporary shortage of funds, the Financial Aid Office offers Emergency, Short-Term, and Assistant Loans. Applications with instructions for applying are available online at the link above

FINANCIAL AID EXPENSE BUDGET

2018-2019

- Tuition & Loan Fee - \$18,173
- Books & Supplies - \$384
- Basic Living - \$16,860
 - Housing
 - Food
 - Personal
- Transportation - \$2,213
- TOTAL = \$37,630



For US citizens who are not CA residents add \$15,102 for supplemental nonresident tuition = \$52,732

FINANCIAL AID

Fall Quarter 2018 Loan Disbursement Dates

- REMINDER: All financial aid documents must be received and requirements must be satisfied before financial aid can disburse. Check the status of your financial aid through MyAwards.
- As of today (Sept 17th), Fall Quarter financial aid has already been released to student accounts to pay Tuition & Fees and other university charges.
- Financial Aid refunds (checks or direct deposit) will be available on Monday, September 24, 2018. Check pickup is available at the Student Accounting Window on the Second Floor of Dutton Hall (9:00-4:00). There will be lines!

TYPES OF SUPPORT



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TAX

Prepared statement:

The information I'm presenting today is intended only to introduce you to the tax rules applicable to recipients of scholarships and fellowships. The University of California does not provide tax advice; you should contact your personal tax advisor with any questions or concerns.

Taxation of Grant/Scholarship Awards:

- The Tax Reform Act of 1986 makes taxable: scholarships, grants, fellowships, traineeships, and other forms of gift aid that exceed the costs of tuition, fees, required books, and supplies.
- Tax year (the calendar year) versus the academic year (Oct – June)

If you had income, you may be required to file two income tax returns: (1) Federal, and (2) State

TAX

Forms

- **1098-T**
 - "Tuition Payments Statement"
 - Sent to Resident Aliens, for Tax Purposes, and U.S. Citizens
- **W-2**
 - W-2's are issued to everyone who worked and were paid by an employer during the previous calendar year unless all wages were exempt under a tax treaty
- **1042-S**
 - 1042S's are issued to anyone who received a nonqualified scholarship or tax treaty benefit (which means some or all of your previous year's salary was exempt from Federal Taxes) during the previous year

See IRS Publication 970 (Tax Benefits for Education) [on the IRS website](#).

TAX

- Internal Revenue Service (IRS) regulations, you do not have to pay taxes on a scholarship or fellowship to the extent the funds are used for required tuition, fees, books, supplies, equipment, or other mandatory fees for classes or enrollment. The amount of health insurance premiums you pay to the University in order to be enrolled is also considered a required fee. To the extent you use scholarship or fellowship funds to pay for these types of required fees and expenses, the funds should be excluded from your taxable income.
- Regardless of how the scholarship and fellowship funds are paid to you (i.e., either directly or on your behalf) you are required to maintain records and documentation showing that you used all or a portion of your scholarship or fellowship funds for these required purposes.
- Any portion of a scholarship or fellowship used to pay for other expenses (e.g., room and board, travel, and other living expenses) should be included in your taxable income for the year. Again, this would be the case regardless of how the funds were paid. Therefore, you may have to pay income taxes on the portion of your scholarship or fellowship used for such expenses. For more information on the tax treatment of scholarships and fellowships, see IRS Publication 970 (Tax Benefits for Education), which can be found on the [IRS website](#).
- You should make the determination regarding whether your scholarship or fellowship is taxable based upon your individual facts, irrespective of how the University may have applied your award funds to the amounts you owed the University. To the extent that you determine that a portion or all of your scholarship or fellowship funds are not subject to tax, you should retain receipts and other documents that show the total amount of your qualifying (i.e., nontaxable) expenses.
- The University is required to file a Form 1098-T (Tuition Statement) information return to IRS for most students. If a return is filed, the University must also provide a copy of the return to the student showing the information reported. Depending on the UC campus you attend, either the amount of qualified tuition and related expenses paid or the amount billed is reported (in either Box 1 or Box 2 of the 1098-T). Among other information, the University also is required to report the amount of all scholarships and fellowships (referred to by the IRS as "scholarships or grants"), from all known sources, that the University processed on your behalf. The aggregated amount reported for these types of awards is without regard to whether any portion may be taxable.
- The amounts reported on the 1098-T represent a summary of the qualified tuition and related expenses, as well as any scholarships and fellowships you received, based on the information on file at the UC campus you attended. This information may be of use to you in calculating the amount of the higher education tax credit or deduction you may be eligible to claim, but your personal financial records serve as the official supporting documentation for your federal income tax return. For more information about the education tax credit or deduction, see IRS Publication 970, which is available on the IRS website shown above.

TYPES OF SUPPORT



FELLOWSHIPS



**ACADEMIC
APPOINTMENTS**



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SCENARIO

Where is my money and who do I ask?

- **Contact [your graduate program coordinator](#) first**
- Contact listed on your funding letter
 - GSR, TA, Internal Fellowship, External Agency, etc.
- The PI who hired you
 - Can refer you to their appropriate accounting staff (hiring department)
- External Fellowships
 - Maria Garcia – majgarcia@ucdavis.edu
 - Amineh Helalian – ahelalian@ucdavis.edu
- Complex, multi-department, issue?
 - Financial Support Specialist Lisa Finnegan, lfinnegan@ucdavis.edu or 530-752-8864

SCENARIO

UC Student Health Insurance Plan



You unexpectedly receive a refund of around \$1,450. What should you do?

- a) How would I know? I never check my student account or my bank account?
- b) Tell no one and buy a bunch of stuff on Amazon!
- c) Did you opt out of UC Davis health Insurance? Inform the appropriate contact (who is listed on your funding letter) of the payment to help resolve.

SCENARIO

UC Student Health Insurance Plan

- The UC Regents mandates that all students have health insurance. UC Davis automatically enrolls all registered students in the UC Student Health Insurance Plan (UC SHIP).
- If students have comparable insurance and do not want to be enrolled in UC SHIP, they must apply for a waiver.
- If the waiver is approved, the student's Tuition & Fee charge will be reduced by the amount of UC SHIP (\$1,450 per quarter for 2018-19).
- If full Tuition & Fees were paid on the student's behalf via fellowship or academic appointment remission prior to the waiver approval, the Tuition & Fee reduction could generate a refund in error. This is considered an over-award and the refund must be repaid.
- **To avoid an over-award, report your intent to opt out of UC Ship at your earliest convenience.**
- Information about UC Davis health insurance can be found on the [Student Health and Counseling Services website](#).

IMPORTANT REMINDERS

Accounts and Disbursements

- Check your student account balance often!
- You may not be able to hold multiple major fellowships/appointments at the same time (check restrictions)
- For US Citizens, no withholding tax is deducted from fellowship stipends. You may have a tax liability in April.
- PELP & Filing Fee can interrupt your funding
- First stipend disbursement and/or paycheck is November 01st
- If you have a fall TA appointment, you could still owe \$281.63 (or \$5,179.63) in Tuition & Fees

IMPORTANT REMINDERS

Your personal expense budget and your IDP

When completing your Individual Development Plan, include budget estimates for important events:

- Tuition & Fees
- Stipend
- Research supplies & equipment
- Travel expenses

Budget in advance for your large personal expenses:

- Holiday/summer travel
- Moving while attending UC Davis and after graduation
- Possible income tax due each April 15th
- Build an emergency fund

IMPORTANT REMINDERS

External Fellowships

- Guaranteed not to be funded if you don't apply
- Seek opportunities to gain research, service learning, & volunteer experience
- Analyze announcement for eligibility and restrictions.
- Apply early. Apply to SEVERAL likely sources (if allowable).
- Answer questions directly & follow instructions.
- Ask several people to give you feedback on your essay drafts.
- Develop an application plan based on due dates.
 - Submit at least three days early!
 - Anticipate last minute glitches.
- If an electronic submission (e.g. Fastlane/NSF) learn the system early.
- Letters of reference timing (ask early)
- Look for funding every year; beginning early fall for the next academic year

REVIEW

Types of Funding

The most common types of payment transactions are:

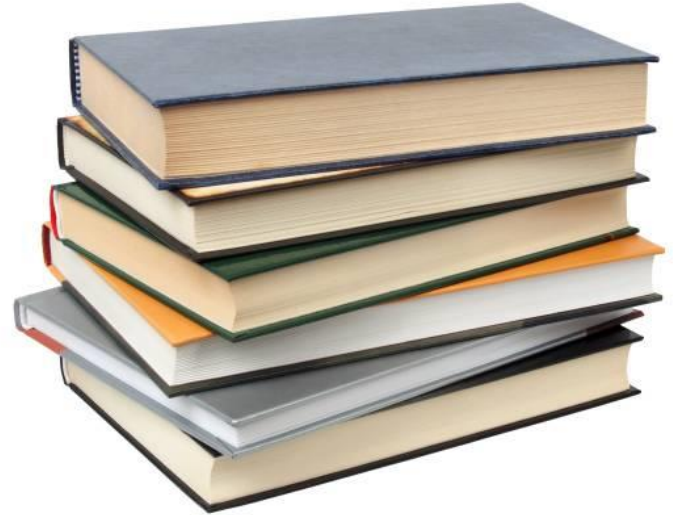
1. **Salary**
 - a. Paid via the Payroll System (not visible in MyBill or SISWEB)
2. **Academic employment remission**
 - a. Paid via banner (visible in MyBill & SISWEB)
3. **Stipend fellowships**
 - a. paid via banner for US Citizens (no withholding tax)
 - b. Paid via Payroll for Nonresident Aliens (withholding tax deducted)
4. **Tuition & Fee and NRST fellowships**
 - a. Paid via banner (visible in MyBill & SISWEB)
5. **Educational loans**
 - a. Paid via banner (visible in MyBill & SISWEB)
6. **Travel Expenses:** Reimbursement of authorized Travel Expenses processed via the MyTravel System and not visible via MyBill or SISWEB
7. **Supplies & Equipment:** Reimbursement of authorized Supplies & Equipment purchases processed via the Kuali Financial System (KFS) (not visible via MyBill or SISWEB)

REFERENCES

Some Light Reading

For your next book club:

- [Graduate Student Employment Handbook](#)
- [Graduate Studies Policies](#)
- [IRS Publication 970 \(Tax Benefits for Education\)](#)
- [Registration Information](#)



REFERENCES

Student Eligibility

- [Federal “Deferred Action for Childhood Arrivals \(DACA\)”](#)
 - Undocumented persons allowed to apply for a Employment Authorization Document (work permit).
 - If they receive work permit, undocumented students can work as TA or GSR
- [AB 540 and Undocumented Student Center](#)
- [Graduate Studies info for AB 540 and Undocumented Students](#)

REFERENCES

Fees for Less Than Full Time Enrollment

PELP: \$70.00

Withdrawal from the university through the Planned Educational Leave Program (PELP) is available to graduate students who need to take a leave from their academic program for various reasons, including health-related issues, family crises, or to clarify educational goals. Charged to your student account.

WARNING: If you withdraw or break registration without filing for PELP you are not guaranteed readmission.

Filing Fee Status: \$162.00

The Filing Fee program was established expressly to assist those students who have completed all requirements for degrees except filing theses and dissertations and/or taking final examinations and are no longer using university facilities. The Filing Fee is a reduced fee, paid in lieu of registration fees. It is assessed only once. You are no longer considered a full-time registered student by the university and are not entitled to the same benefits and privileges as a registered student. Not charged to your student account, [pay the Filing Fee at the Cashier's Office](#).

In Absentia Registration: \$2,078 per academic quarter (2018-19)

(15% of Tuition & the Student Services Fee plus Health Insurance) Nonresident Alien students must also pay NRST (\$5,034), if applicable.

Available to regularly enrolled and registered students who have an academic need to conduct research or study outside of California for at least one full academic term. Promotes continuous enrollment of graduate and professional degree students by providing an appropriate enrollment incentive. Charged to your student account.

REFERENCES

NRST Fellowships

Nonresident Supplemental Tuition (NRST) Programs

- **UCOP NRST Waiver Program**

NRST is automatically waived for doctoral students for the first three calendar years post-candidacy.

- **UC Davis Post-Candidacy NRST Fellowship Program**

- After the UCOP NRST Waiver period, nonresident doctoral students are again charged NRST until they complete their degrees.
- The Post-candidacy Nonresident Supplemental Tuition Fellowship Program is a non-competitive fellowship program that covers the cost of NRST during the fourth and fifth years after advancement to candidacy.



QUESTIONS?